

# Garfield Community Farm Production & Sales Manager



## **Purpose:**

This employee will manage the production and sales of produce and seedlings at Garfield Community Farm taking on the task of “lead farmer” as they equip others to assist with the work.

**Application and Start:** Applications will be accepted January 6 through February 3, 2020 with interviews to follow. Expected Start date of March 1, 2020

## **Hours and Pay:**

Part time, hours vary per week depending on time of year, up to 30 hours per week in the growing season. Pay rate commensurate with experience: \$15 to \$20 per hour.

**Benefits:** Additional monthly compensation toward health benefits. Worker’s Compensation

## **Accountability:**

Employee will report directly to the Executive Director of Garfield Community Farm.

## **Experience/Requirements:**

Applicants should have at least two full growing seasons of farm experience in urban and/or rural settings, a working understanding of permaculture, and experience with organic vegetable production. Candidate must have a valid driver’s license and have reliable transportation. Candidate must have all security and child clearances by start date. Candidates should be patient and engaging as they will regularly interact with community members, volunteers and students.

## **Responsibilities - Production Management:**

- Develop and implement plans for planting, harvesting and regular farm maintenance.
- Develop annual production goals with the Executive Director for restaurants, the weekly market, CSA shares, the food pantry and sales of plants and seedlings.
- Develop systems, checklists, and work schedules at the farm so staff and volunteers know what needs to get done and how it should be done. Lead others in performing farm tasks.
- Troubleshoot and develop plans to limit crop losses due to pests and disease using holistic and organic means. Work with the director to create pest management plans that include long term design.

## **Responsibilities – Worker Oversight**

- Lead volunteers from churches, schools, and other social and non-profit groups.
- Schedule times to work with staff, volunteers, and community members at the farm helping them develop farming skills.
- Ensure that staff and volunteers, on scheduled regular basis, do all watering, weeding, and basic management of the farm.
- Expected to attend and assist weekly Thursday night volunteer hours.
- Expected to assist the Community Engagement Coordinator in leading the first Saturday of the month volunteer days.

### **Responsibilities – Produce Sales**

- Develop annual sales goals with the Executive Director for restaurants, the weekly farmer's market, and CSA program.
- Lead the management of a weekly farmer's market each Wednesday, June through September (including the harvesting of crops).
- Deliver produce to restaurants and collect payments. With assistance from the Executive Director, cultivate relationships with existing and new restaurants.
- Organize and execute annual CSA program
- Organize and execute annual seedling sales

### **Relationships:**

This employee should be self-motivated, and should enjoy working with people. They are expected to relate to all volunteers, staff, church members, community members, and customers with professionalism, as a primary representative of Garfield Community Farm and The Open Door Church.

Submit Resumes to:

[garfieldcommunityfarm@gmail.com](mailto:garfieldcommunityfarm@gmail.com)